

MINUTES: May 15, 2018

MEETING: NORTH FLORIDA COMMUNITY COLLEGE
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Mike Williams, Chair
Mr. John Grosskopf, President
Mrs. Sharon Benoit
Mr. Travis Coker
Mrs. Sandra Haas
Mr. David Howell
Mr. Ricky Lyons
Mr. Al Williams

ABSENT: Mr. Billy Washington
Mr. Gary Wright

STAFF PRESENT: Ms. Denise Bell
Mr. David Dunkle
Ms. Cindy Gaylard, Recording Secretary
Mr. Scott Hubert, Audio Visual Technician
Ms. Charlotte Hughes
Dr. Cheryl James
Mr. Skip James
Dr. Carol O'Dell
Ms. Jennifer Page

Mr. Rob Sniffen, Board Attorney

VISITORS: Mr. Raja Shekhar, Can Do Tech India Group Leader
Student Government Association Officers:
Kollin Blanco, President (Suwannee County)
Diana Carrier, Vice President of Promotions (Suwannee County)
Justin DeRocco, Vice President of Student Relations & Activities
(Hamilton County)
John Paul Carter, Secretary (Hamilton County)
Chelsea Croft, Senator at Large (Suwannee County)

The Board meeting was called to order at 5:30 p.m. by Chairman Williams, who led the group in the pledge of allegiance to the flag following the opening prayer by Mr. Coker.

MOTION: (Mr. Lyons/Mr. Coker) That the District Board of Trustees approves to adopt the agenda as presented. The motion carried unanimously.

MOTION: (Mrs. Haas/Mr. Al Williams) That the District Board of Trustees approves the minutes as presented of the April 17, 2018 regular Board meeting. The motion carried unanimously.

President Grosskopf brought attention to a letter from Mr. Jim Smith on behalf of the Smith Family referencing a number of items that belong to the College and are currently in the Mansion requesting the return of these items to his family. The Board instructed President Grosskopf to contact Mr. Jim Smith advising him that the Board has received his letter but is postponing any action until the final settlement of all College-owned property at the Mansion.

Ms. Page commented that at last month's meeting the Board approved advertisement of a course fee increase for the Student Life Skills course, and she wanted to update the Board on the process. She advised that President Grosskopf met with students from Student Government Association about the course fee increase, and she and Denise Bell are working to organize a student meeting scheduled for May 23, at 2:15 p.m. in the Student Center. She hopes to be able to request the Board's approval of the course fee increase at the June Board meeting.

MOTION: (Mrs. Haas/Mr. Lyons) That the District Board of Trustees approves the Logistics and Transportation Program Agreement between North Florida Community College and each of the following:

- Gray Logging, LLC
- M.A. Rigoni, Inc.
- Genesis Timber, LLC
- John A. Cruce Jr., Inc.

Mr. Dunkle advised that this will allow students in the Commercial Vehicle Driving (CDL Class-A) program to gain logging experience in the timber industry through these partnerships. After an overview by Mr. Dunkle and discussion by the Board, the motion carried unanimously.

MOTION: (Mrs. Haas/Mr. Al Williams) That the District Board of Trustees approves the Affiliation Agreement with Shands Lake Shore Regional Medical Center. After an overview by Mr. Dunkle, the motion carried unanimously.

Ms. Bell presented the 2017-2018 Student Government Association officers and advised that they participated during the Sentinel Social Hour in the new Tuesday/Wednesday Activity Hour that was held weekly in the Fall and Spring with different activities each week; they volunteered their time at campus events such as Sentinel Fest, Super Saturday, Kelly Center Fitness Run, and Relay for Life. Each student introduced and gave some information about himself or herself.

MOTION: (Mr. Lyons/Mr. Howell) That the District Board of Trustees approves the Dual Enrollment Articulation Agreements between North Florida Community College and each of the District School Boards and the non-public schools of Hamilton; Jefferson; Lafayette; Madison; Suwannee; and Taylor Counties for the 2018-2019 academic year; and the Dual Enrollment Articulation Agreement between North Florida Community College and Home Education Students for the 2018-2019 academic year. After an overview by Ms. Page, the motion carried unanimously.

MOTION: (Mrs. Haas/Mrs. Benoit) That the District Board of Trustees approves the following personnel recommendation:

- Hiring of Shante Fagin, Academic/CTE Advisor (Professional Staff – 12 month)

After an overview by President Grosskopf, the motion carried unanimously.

MOTION: (Mr. Coker/Mr. Al Williams) That the District Board of Trustees approves the warrant list for April 2018 as presented. The motion carried unanimously.

The Revenue and Expenditure Report for April 2018 was presented as an item of information, as was the Statement of Account. President Grosskopf gave an overview.

MOTION: (Mr. Coker/Mr. Lyons) That the District Board of Trustees approves to accept the North Florida Community College (Operational) Audit Report No. 2018-106 as presented. After an overview by President Grosskopf, the motion carried unanimously.

MOTION: (Mrs. Haas/Mr. Coker) That the District Board of Trustees approves to accept the North Florida Community College (Financial Aid) Audit Report No. 2018-106 as presented. After an overview by President Grosskopf, the motion carried unanimously.

Dr. James presented the report of the Office of Development and External Affairs and discussed the following:

- 2018 NFCC Foundation’s District High School Scholarship Awards Schedule
- Charlotte Hughes presented a synopsis of the grants she and others have been working on and discussed the following.
 - Distance Learning Grant
 - Discovery Learning Grant

ATTORNEY TIME

Attorney Sniffen distributed copies of information to the Board and discussed the following:

- **Lift Station Litigation** – A letter from litigation counsel addressed to Attorney Reeves regarding a counteroffer extended by the City for which the Board was not in favor and directed our counsel to lift the stay and move forward with the lawsuit.
- **Mansion** – At the last meeting he was directed by the Board to remove the College property from the Mansion, and the agreed upon date for that was May 7. Mr. Smith hired an attorney who requested some time to look at everything, and I gave him the background information and the six-year history of the property. He said they wanted to send us an offer, and I told him I had no authority to accept an offer but would pass any information on to the Board. In an email I was told there would be no one there to let us in, and we would not be able to get our property. I spoke with President Grosskopf and advised that there are a couple of avenues of relief available to the College, one of which is a Writ of Replevin, and the other is an action for civil theft. Two days ago I received an email from Mr. Smith’s attorney, and one of the handouts lists the property item number and the amount that Mr. Smith is willing to pay for each item. The second handout is a listing of all of the items along with

Mr. Smith's offer for each and the appraised amount of each. The Board can choose to accept his offer for those items, and then we go and get the rest of the College's property; or the Board can reject the offer.

MOTION: (Mrs. Haas/Mr. Lyons) That the District Board of Trustees approves to accept Mr. Smith's offer to purchase the listed property items for the amount of \$7,500.00 to be paid to the College by certified funds or cash by June 1, 2018. The motion carried unanimously.

MOTION: (Mrs. Haas/Mr. Lyons) That the District Board of Trustees approves to stipulate in the agreement that the College be allowed to remove all College property other than that listed and sold under the \$7,500.00 agreement no later than June 30, 2018, and to authorize the Board Attorney to change that date if it is not acceptable and cannot be met by the moving company. The motion carried unanimously.

MOTION: (Mr. Coker/Mrs. Haas) That the District Board of Trustees approves to authorize the Board Attorney to take legal action to acquire possession of all College property at the Mansion if the stipulations of the previous two motions are not met. The motion carried unanimously.

- **Kids Incorporated** – Kids Incorporated has accepted the Board's offer to allow them to exercise their option to purchase the property at the 2004 appraised value of \$317,098.26.

MOTION: (Mr. Al Williams/Mr. Lyons) That the District Board of Trustees approves to acknowledge that Kids Incorporated has accepted the Board's offer and agrees to purchase the property at the 2004 appraised value of \$317,098.26, and the Board authorizes the Board Attorney and President Grosskopf to move forward in preparing the purchase contract with Kids Incorporated and to extend the lease date if necessary. After discussion, the motion carried unanimously.

President Grosskopf was excused from the meeting at this time for discussion of his contract.

Attorney Sniffen advised that it is time for the Board to discuss extending President Grosskopf's contract. He said President Grosskopf has advised him that he does not want a raise or extension of any financial benefit from the College, as he is delighted to be here and considers it an honor to serve. He said President Grosskopf stated that his reason for not accepting any new financial benefit is that he will be coming back to the Board later and requesting a step increase for all employees, and he said he cannot take another penny from the institution until his people are taken care of.

MOTION: (Mr. Al Williams/Mr. Coker) That the District Board of Trustees approves to extend the President's contract under the present arrangements. The motion carried unanimously.

Dr. O'Dell distributed copies and presented an overview of various student enrollment facts and percentages for Spring 2018 for NFCC by county and state comparisons. Some of the categories included:

- Age
- Gender and Ethnicity/Race
- Headcount by Residence

- Headcount by Program
- Part-time vs Full-time
- Headcount by County
- Dual Enrollment
- Preliminary Graduation/Completions Report for Summer 2017 – May 2018
- Six-year History of Academic Awards, by Type

GOOD OF THE ORDER

- Mr. Dunkle introduced Mr. Raja Shekhar from Can Do Tech, whose company partners with NFCC, and Mr. Shekhar is working with our Advanced Manufacturing Engineering Technology program and with people overseas trying to bring industry here. Mr. Dunkle commented that we want to supply that workforce and that Mr. Shekhar has staff members who are on our Advisory Committee and that he is a good partner.
- Mr. Shekhar addressed the Board and expressed thanks and appreciation for the opportunity to collaborate with NFCC.
- Mr. Coker announced that a third generation member of the Coker Family is now a student at NFCC.
- Mr. Howell said he and Hamilton County School Superintendent would like to host the Trustee Summer Retreat in July at the Hamilton County School Complex and asked the Board to consider this.

MOTION: (Mr. Howell/Mr. Lyons) That the District Board of Trustees approves to have the July 30, 2018 Trustee Summer Retreat at the Hamilton County School Complex in Jasper. The motion carried unanimously.

Chairman Williams announced that the next regularly scheduled meeting of the District Board of Trustees will be held on June 19, 2018 and that typically there is a Budget Workshop at the beginning after which the Board transitions into the regular meeting.

MOTION: Mr. Al Williams/Mr. Coker) That the District Board of Trustees approves to have a Budget Workshop at 5:30 p.m. on June 19, 2018, followed by the regular Board meeting at 6:00 p.m. in the North Florida Community College Board Room.

The meeting adjourned at 6:50 p.m.

Respectfully submitted,


John Grosskopf
President


Michael R. Williams
Chair

/cmg