

MINUTES: November 17, 2015

MEETING: NORTH FLORIDA COMMUNITY COLLEGE  
MADISON, FLORIDA

TRUSTEES PRESENT: Mr. Mike Williams, Chair  
Mr. John Grosskopf, President  
Mrs. Sandra Haas  
Mr. David Howell  
Mr. Ricky Lyons  
Mr. Billy Washington  
Mr. Gary Wright

ABSENT: Mrs. Sharon Benoit

STAFF PRESENT: Ms. Cissy Adleburg  
Mr. David Dunkle  
Ms. Cindy Gaylard, Recording Secretary  
Ms. Kay Hogan  
Mr. Bill Hunter  
Dr. Cheryl James  
Mr. Skip James  
Ms. Amelia Mulkey  
Ms. Tisha Phillips, Audio Visual Technician  
Mr. John Sirmon

Mr. Bruce Leinback, Board Attorney

The meeting was called to order by Mr. Williams, who led the group in the pledge of allegiance to the flag following the opening prayer by Mr. Howell.

**MOTION:** (Mr. Lyons/Mrs. Haas) That the District Board of Trustees approves to adopt the agenda as presented. The motion carried unanimously.

**MOTION:** (Mrs. Haas/Mr. Washington) That the District Board of Trustees approves the minutes of the October 20, 2015 regular Board meeting as presented. The motion carried unanimously.

**MOTION:** (Mr. Howell/Mr. Lyons) That the District Board of Trustees approves the Accredited Training Center Agreement with EC-Council with Addendum No. 1 with the understanding that some modifications might need to be made to the Addendum and that Attorney Leinback will report back to the Board if changes are made. Mr. Dunkle advised that this will provide a partnership with EC-Council to provide training and web access to material and curriculum central to the Certified Ethical Hacker and Computer Hacking Forensic

Investigator courses in the Network Security program. After an overview by Mr. Sirmon and Attorney Leinback and discussion by the Board, the motion carried unanimously.

**MOTION:** (Mrs. Haas/Mr. Washington) That the District Board of Trustees approves Health Information Technology agreements between North Florida Community College and each of the following:

- Florida Department of Health-Madison County
- Florida Department of Health-Jefferson County
- Florida Department of Health-Suwannee/Lafayette County

Mr. Dunkle advised that this will provide clinical experiences and job shadowing opportunities for students participating in the Health Information Technology workforce development program. After an overview by Mr. Dunkle and discussion by the Board, the motion carried unanimously.

Ms. Hogan invited everyone to attend each of the following Campus Life events:

- The Sentinel Upstage Players will be performing “Yesterday: A Review of the 60s” on Friday, November 20, and Saturday, November 21, at 7:00 p.m. at the Van H. Priest Auditorium.
- We are having an intramural tournament with staff and student teams this Friday, November 20, at noon.

**MOTION:** (Mrs. Haas/Mr. Washington) That the District Board of Trustees approves changes to the Policy Manual for the following:

- 4.182 Title IX of the Educational Amendments of 1972 (New Policy)

After an overview by Mr. Hunter, the motion carried unanimously.

**MOTION:** (Mr. Washington/Mr. Lyons) That the District Board of Trustees approves the warrant list for October 2015. The motion carried unanimously.

The Revenue and Expenditure Report for October 2015 was presented as an item of information, as was the Statement of Account.

Ms. Mulkey presented an update regarding a new boiler unit for the Van H. Priest Auditorium and advised that we received bids, and the lowest bid came in at a little over \$100,000.00, and we are asking the engineer to do some value engineering. Mr. Hackle is exploring the cost of concrete pad and fencing that will be required and doing that in house. She said it will not require Board approval because it is under the statutory threshold. We do not have final information at this time but will be able to follow through replacing the boiler in the month of December.

Ms. Mulkey presented the Management's Discussion and Analysis (MD&A) report as an item of information and asked that Trustees review at their convenience and call her with any questions.

Dr. James presented a report of the activities of each area of Development and External Affairs and mentioned the following:

- She made a correction from her written report and advised that Johnathan Cooks and Della Webb appeared on WTXL Mid-day show instead of President Grosskopf and herself.
- She gave an update on her meeting with Leslie Carter in Hamilton County regarding the STARS program (Florida Prepaid) and advised that this is equivalent to \$85,000.00 for Florida Prepaid tuition. We were able to reinvest those scholarship dollars for the new students from Hamilton County.
- This afternoon she received a \$10,000.00 donation from a donor wishing to remain anonymous.
- She presented an overview of a brochure and flyer for a mail out campaign and advised that they will be mailing out over 5,000 before the end of the year.

**MOTION:** (Mr. Lyons/Mr. Washington) That the District Board of Trustees approves the following agreements between the District Board of Trustees of North Florida Community College and TouchPoint Alliance, Incorporated:

1. Master Services Agreement
2. Statement of Work #1 (SOW)

Dr. James advised that this will allow the Foundation to move forward in publishing a college magazine for North Florida Community College. After an overview by Dr. James and discussion by the Board, the motion carried unanimously.

### **PRESIDENT'S HIGHLIGHTS**

- President Grosskopf conveyed the following points from the Governor's speech at the Association of Florida Colleges conference:
  - The Governor began his speech with explaining his lack of affection for long-term contracts.
  - He is very interested in students knowing exactly how much they are going to pay for their education, not only for tuition and fees, but also in education materials. When students are choosing their courses, the Governor said eventually he would like to see students being able to immediately know the exact cost of all educational materials required for that course.
  - He explained his value system for capital projects and said he is only interested in funding capital projects that have an obvious return on the investment in high-skill, high-wage jobs.

- He talked about a challenge to the trustees whereby the Florida College System would have a 100% graduation rate of full-time students within three years.
- President Grosskopf provided an update regarding the sewage lift station issue and the dispute with the City of Madison regarding ownership. He said we have gathered a number of documents that suggest that the City of Madison has owned the lift station and continues to own it, and he asked Mr. Washington to share a piece of evidence he found. Mr. Washington presented the 1981 schematic plans of the municipal sewage facility for the City of Madison that clearly shows this sewage lift station on the schematic plans. President Grosskopf advised that we are looking into getting a new lift station at a cost in excess of \$100,000.00, and we do not want to invest that type of funds for something that, from our position, does not belong to the College. He requested the Board's official endorsement of working with counsel to aggressively pursue this matter with the City of Madison.

**MOTION** (Mr. Wright/Mrs. Haas) That the District Board of Trustees approves for President Grosskopf to work with legal counsel in presenting the evidence and resolving the sewage lift station issue. After discussion, the motion carried unanimously.

Ms. Adleburg expressed thanks and appreciation to Mr. Washington and Mr. Clyde Alexander for representing NFCC as celebrity waiters at the United Way fundraising event at Norris Café on November 3. She reported that United Way raised \$2,200.00 through tips that evening.

### **GOOD OF THE ORDER**

In regards to the Management's Discussion and Analysis report under the Schedule of Funding Progress – Other Postemployment Benefit Plan section, Mr. Wright commented that he noticed that it shows that the July 1, 2013 unfunded actuarial accrued liability of \$246,814.00 was significantly higher than the July 1, 2011 liability of \$144,948.00, which he said is basically due to the Affordable Care Act. He expressed concern that the money that we do not have to meet the retirement obligations of our employees is double what it was four years ago. He said it is something that we need to be keenly aware of as individuals that one can get into a situation whereby there is no money there at retirement, which is a serious issue.

Chairman Williams encouraged Trustee participation in Commencement on Tuesday, December 15, 2015.

Chairman Williams asked if the Board wishes to continue with the 6:00 p.m. timeframe for the regular Board meetings. After discussion, the following motion was made.

**MOTION:** (Mr. Washington/Mr. Lyons) That the District Board of Trustees goes back to beginning the regular meetings at 5:30 p.m. The motion carried unanimously.

Chairman Williams announced that the next regularly scheduled meeting of the District Board of Trustees is January 19, 2016, at 5:30 p.m. in the North Florida Community College Board Room.

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The meeting adjourned at 6:40 p.m.

Respectfully submitted,

John Grosskopf  
President

Michael R. Williams  
Chair

/cmg