

Humanities Art Syllabus

Section 1

Spring 2023

Course Information

Course Title: **Humanities Art**

CRN: **20013/23**

Course number with Section: **ARH 2000**

Course Description:

This is an “Art Appreciation” critical class. The course is a study of the major Art achievements of Western Civilization. It’s designed to familiarize the student with artistic heritage, foster awareness of the widely differing art forms as expressions of both individuals as well as the societies which produced them.

Art is a language. A “universal language” to be more precise, with its own vocabulary. A vocabulary, of which, the class participants will become very familiar with throughout this course. The knowledge and understanding of this vocabulary is so important that it’s virtually impossible to have a discerning meaningful discussion on the subject without its use. As a result, the participants will engage the works of art intimately, analyzing them critically, via academically established “Art Critique” forms such as, Formalism, Contextualism, Structuralism, etc.

Course Location: **Online**

Course Day and Time: **Online**

Prerequisites: Minimum grade of “C” in ENC 1101

Corequisites:

Instructor Information

Name: **William Figueroa**

Office Location: **Online**

Office Hours:

Tuesday, Thursday and Sunday 8:00-9:00 pm via teleconference. Any additional times by appointment only.

Phone Number: **(386) 693-6123**

Email: **figueroaw@nfc.edu**

Instructor Response Time for Phone/Email:

I check and respond to email and voicemail on a regular basis during office hours. Please allow up to 48 hours for a reply.

Response Time for Posting Grades on D2L:

All grades are available for viewing on D2L. In general, please allow up to 7-10 days after assignment submission for grades to be posted.

Department Chair: **Michelle Ginn**

Department Chair Email: **ginnm@nfc.edu**

Required Curriculum/Textbook and Course Materials

Required Textbook:

Stokstad, Marilyn and Michael W. Cothren. Art: A Brief History, 7th *Edition. Pearson. Must Purchase REVEL Access, which includes e-book. ISBN 9780133897784, Printed textbook is optional. ISBN 9780133843750

Required Course Materials/Supplies:

A research aid of your choice (I suggest the latest edition of MLA Handbook).

I strongly recommend taking advantage of the [Academic Success Center](#) on campus to see what resources are available to help you achieve academic success:

<https://www.nfc.edu/current-students/learning-resources/academic-success-center/index.html>

Minimum Technological Requirements and Skills:

Access to a working computer with reliable internet access, [Mozilla Firefox](#) Internet browser, word processing software compatible with [Microsoft Office](#) (Word, PowerPoint), Access to library databases, [REVEL Access Code](#) for readings and assignments, familiarity with Turnitin.

This is a WEB-BASED course. Learning will take place entirely ONLINE. [All assignments will be submitted in D2L.](#)

Login credentials and familiarity with the [Desire2Learn](#) system and [NFCC GoMail](#) email account are required to take this course.

Technical difficulties will not necessarily be accepted as an excuse for missed or late assignments. It is recommended to use a secure land line while taking exams. For questions or difficulties regarding D2L, please email d2lhelp@nfc.edu.

For textbook questions, please contact bookstore@nfc.edu

Grading Policy and Assessment Methods

Course Grading/Student Performance Evaluation:

All written work must reflect original thought, critical engagement with the course materials, and college-level writing proficiency. A grade of “C” or better must be earned in order for the course to meet General Education Requirements. The student is expected to be self motivated and disciplined and will need to log on regularly throughout the week in order to keep abreast on class activities, assignments, discussion posts, announcements, and updates. It is the student’s responsibility for accessing the course and becoming familiar with all due dates for assignments. Due dates are subject to change.

40% Exams

30% Research Paper

0% Revel 10% Discussion

20% Thesis/Outline

As this is a core required course, a final grade of at least 70% is required to pass.

Grading Scale:

A 90-100; B 80-89; C 70-79; D 60-69; F 59 and below.

Evaluation:

I am looking for the student’s understanding of reading material. Learned concepts and terminology/vocabulary should be incorporated into all written responses including the research paper and discussion posts. Please see the grade rubric in content (on D2L).

Late work is not welcomed in this class and will be penalized. Late work turned in by the end of the day following the due date will be penalized 10 points (one letter grade). Beyond this, late work will not be accepted.

For example: An assignment due on Sunday by 11:59 p.m. is late at 12:00 a.m. and will be penalized by 10 points. The assignment will not be accepted after 11:59 p.m. the following day (Monday).

This only applies to the research paper and the thesis/outline assignment. **Revel reading quizzes, missed discussion posts, and missed tests cannot be made up.**

A word on plagiarism:

As mentioned several times in this syllabus, plagiarism will not be tolerated in this class. Please see the academic dishonesty policy. All writing assignments, including exam essays and discussion posts, will be screened by Turnitin.

Note: simply paraphrasing from any source is considered plagiarism “**when not cited**” appropriately

Mid Term and/or Final Exam Information:

Final Exam:

Week of May 1st – 5th by 11:59 p.m. (see D2L)

Outcomes/Objectives

GENERAL EDUCATION PROGRAM LEARNING OUTCOMES

1. **Communication Skills:** Students will demonstrate competence and understanding in both oral and written expression.
2. **Critical Thinking:** Students will demonstrate mastery of discipline-specific problem-solving skills.
3. **Diversity:** Students will interpret and evaluate societal and ethical issues, problems and values specific to time and place.
4. **Technology:** Students will demonstrate competence in use of technology appropriate to course and/or circumstance.

Course Level Student Learning Outcomes/Goals

All courses with multiple sections must use the same wording for all SLOs, and assessments must share common attributes.

GENERAL EDUCATION PROGRAM LEARNING OUTCOMES

5. **Communication Skills:** Students will demonstrate competence and understanding in both oral and written expression.
6. **Critical Thinking:** Students will demonstrate mastery of discipline-specific problem-solving skills.
7. **Diversity:** Students will interpret and evaluate societal and ethical issues, problems and values specific to time and place.
8. **Technology:** Students will demonstrate competence in use of technology appropriate to course and/or circumstance.

COURSE LEVEL STUDENT LEARNING OUTCOMES:

1. Students will analyze works of art or architecture through application of contextual, formal, and conceptual terminology.
2. Students will research and develop a clear thesis pertaining to a work of art or architecture supported by relevant citations that demonstrate a synthesis of scholarly sources.
3. Students will evaluate a work of art and identify significant cultural, societal, and individual influences.

Course Level SLO #	Gen Ed/Program Outcome #	<u>Summative Assessments</u> (A student artifact: A specific assignment that could be submitted as evidence of a General Education or program level competency)
1	1,2,3	Exam: essay question incorporating an analysis of a work of art
2	1,2,4	Research paper with integrated citations supporting a thesis
3	1,2,3	Discussion post comparing and contrasting a work of art or architecture from different eras

Course Content and Schedule

All written assignments must be uploaded as a Microsoft Word attachment in the D2L dropbox. Save file name to include your last name and the assignment name. Be sure to receive a confirmation in your GoMail account to ensure your assignment was properly submitted. Email is not an acceptable method of assignment submission.

40% Exams:

There will be 4 exams available online all day Friday, Saturday and Sunday until 11:59 p.m., so that you have the option for which day will work best for your schedule. Exams will not be given face to face. You will only have one attempt and **you cannot make up a missed exam.** You will have 2 hours to take the exam with a 5 minute grace period. Remember to save your work frequently throughout the duration of the exam.

- Exam format:
 - Multiple-choice questions (pulled at random from a pool of questions) covering topics and formal vocabulary terms from your readings.
 - 1 long answer/essay question, 300-500 words in length, relating to predetermined topics will be submitted separately in the designated D2L Dropbox file during the exam window. The topics will be announced ahead of time so that you may prepare. Plagiarism will not be tolerated and all essays will be screened by Turnitin. Primarily paraphrasing from the textbook is unacceptable. Grammatical proficiency will be considered. Insufficient word length will result in a zero. It is important to note that content is paramount; simply meeting the 300-500 word length is not enough if pertinent content is missing. Please see the grading rubric on D2L.

Tips for successfully completing the exams:

- Exams are located in the "Quizzes" section of D2L (access by clicking link from the toolbar)
- Establish a reliable internet connection BEFORE beginning an exam attempt.
- Use Mozilla Firefox internet browser.
- Once an attempt is started, the exam must be finished within the allotted timeframe (i.e., you may not log out and return later to complete it).
- SAVE each answer as you complete it to prevent data loss.
- Do not wait until the last minute as technical difficulties will not be an acceptable excuse for a missed exam.

30 % Research Paper and Rough Draft :

You will submit a research paper that evaluates a work of art in its cultural and historical context. The paper will discuss formal and contextual components of an artwork, demonstrate proficiency in college-level research and writing skills, fully integrate at least THREE scholarly sources from academic publications (including your text book) using in-text citations and direct quotes, and adhere to MLA standards. Websites are not scholarly and will not be accepted as sources. **The paper must be original and completed for the first time for this class only** (i.e., submitting papers written during a previous semester is considered a form plagiarism). **Essays will be uploaded to the Dropbox in D2L and processed through Turnitin, a plagiarism detection tool, which verifies outside sources have been properly cited.** Drafts may be uploaded/resubmitted multiple times prior to the deadline. Further details, guidelines, examples, and writing aids are posted in the "Content" section of D2L. I encourage you to view the originality report to verify all sources are properly documented.

- A rough draft is required (see content on D2L for details). Instructor feedback should be used to make revisions.
- Evidence of utilizing Smarthinking and/or the Student Success Center for writing assistance will be awarded extra credit points.

Revel Assignments:

You are expected to stay self motivated with the reading so that you may be fully prepared for the assignments. It is easy to fall behind, so please be sure that your schedule allows time for reading and studying so that you can be successful in the course.

We will be using the **REVEL** version of **Stokstad & Cothren, Art: A Brief History, 7e** this semester. I will assign readings and quizzes in REVEL- **they are worth 0% of your grade.** At the end of the semester, your average score on all REVEL assignments will be calculated out of 100 and entered into D2L as part of your overall grade. Be sure to login to REVEL frequently to see due dates of assigned material. You are required to complete all REVEL assignments by the posted due dates. Late submissions will not be accepted. Use the course calendar (below) to plan accordingly. See D2L for instructions on getting started with REVEL access.

20% Thesis Proposal & Outline:

An outline including an introductory paragraph with a one-sentence thesis statement, an outline of main points, an example of a direct quote including proper MLA citation methods, and a preliminary works cited page including at least 3 scholarly sources (including the textbook) will be submitted to the designated Dropbox file in D2L. Outlines missing the works cited page will not be accepted. Further details are posted in the "Content" section of D2L.

- Instructor feedback should be used to make revisions

10% Discussion posts :

Discussion questions will be posted in D2L. In addition to the initial introductory post, the students will be required compose at least 6 posts over the course of the semester (assignments may be added as needed). Students are strongly encouraged to reply to classmates' posts. Replies should be thoughtful and not simply "I agree" or "good job".

- Before students are allowed to post on the discussion board, assignments must first be submitted in the dropbox and screened by Turnitin. If the assignment is not first submitted in the dropbox, it will not be accepted (with the exception of the introductory post). Each post should exemplify original and thoughtful consideration of the reading material. Plagiarism will not be tolerated. Primarily paraphrasing from the textbook is unacceptable.
- Unless indicated otherwise, your discussion post should be at least 100 words (if citations are included, they will not be considered for the word count).

- Should you not participate in the discussion assignments or should your post be considered inadequate in length or content, you will receive a zero for the assignment.
- See D2L for further requirements.

COURSE SCHEDULE: (subject to change. See D2L for up to date information)

- All due dates are established as follows. You are expected to prepare well enough in advance to complete each assignment in a timely manner.
- Assignments are available for completion several weeks in advance of their due dates to permit ample time for preparation and completion.
- **ALL assignments are due by 11:59PM (avoid waiting until the final minutes before deadline to complete assignments to ensure you have ample time to contact me in the event of a technical difficulty) and cannot be made up. Please see "Late Work" policy.**

Week #	Dates	Readings & Assignments	Due Dates
1	Jan 9 - 15	Register for REVEL "Starter Kit" (pp. XIV-XVII) Syllabus Quiz & Introduction Discussion Post 1 (Attendant Determination)	Thurs 1/10 Fri 1/13 Sun 1/15
2	Jan 16 - 22	"Introduction" (pp. 1-17) Ch. 1 Prehistoric Art in Europe "What Is Art" Discussion Post 2	Tues 1/17 Wed 1/18 Fri 1/20
3	Jan 23 - 29	Ch. 2 Art of the Ancient Near East Ch. 3 Ancient Egypt	Tues 1/24 Wed 1/25
4	Jan 30 – Feb 05	Ch. 5 Ancient Greece and the Aegean World Ch. 6 Etruscan and Roman Art Discussion Post 3 Test 1 (Chapters 1,2,3,5,6)	Tues 1/31 Wed 2/1 Thurs 2/2 Fri 2/3 - Sun 2/5
5	Feb 6 - Feb 12	Ch. 7 Jewish, Early Christian, and Byzantine Ch. 8 Islamic Art	Tues 2/7 Wed 2/8
6	Feb 13 - 19	Ch. 4 Early Asian Art Ch. 9 Later Asian Art	Tues 2/14 Wed 2/15
7	Feb 20 - 26	Thesis/Outline (With Intro Paragraph and Direct Quote using MLA Citation Methods)	Sun 26 due
8	Feb 27 – Mar 05	Ch. 10 Early Medieval and Romanesque Art Ch. 11 Gothic Art Discussion Post 4 Test 2 (Chapters 4,7,8,9,10,11)	Tues 2/28 Wed 3/1 Thurs 3/2 Fri 3/3 – Sun 3/5
9	Mar 06 - Mar 12	Ch. 12 Early Renaissance Art Ch. 13 High Renaissance & Reformation	Tues 3/7 Wed 3/8
10	Mar 13 - 19	Ch. 14 Seventeenth Century Ch. 15 Art of the Americas	Tues 3/14 Wed 3/15
11	Mar 20 – 26	Ch.16 African Art Discussion Post 5 Test 3 (Chapters 12,13,14,15,16)	Monday 3/20 Thurs 3/23 Fri 3/24 - Sun 3/26

13	Apr 03 - Apr 09	Rough Drafts Due Ch. 17 European & American Art, 1715-1840 Ch. 18 European & American Art, 1840-1910	Mon 4/3 Tues 4/4 Wed 4/5
14	Apr 10 - 16	Ch. 19 Modern Art, 1900-1945 Ch. 20 Art Since 1945	Tues 4/11 Wed 4/12
15	Apr 17 - 23	Work On Research Paper	
16	Apr 24 - 30	Research Paper Due Discussion Post 6 & 7 Extra Credit Project Due	Mon 4/24 Thurs 4/25 Mon 5/1
17	May 01 - 05	Final Exam (Chapters 17-20)	Mon 5/1 Fri 5/5

- * January 17 | Monday Martin Luther King’s Day Holiday (campus closed)
- * February 21 | Monday Presidents Day Holiday (campus closed)
- * March 2 | Wednesday Last day to withdraw from a course and receive a W.
- * March 21 – 25 | Spring Break 2022 Holiday
- April 27 | Wednesday Last day classes meet. Classes end following evening class.
- April 25 - 29 | Monday – Friday Finals Exams
- May 4 | Wednesday Grades due by 9:00 am

Early Alerts: Full Term

#1: February 1-2, 2023

#2: March 1-2, 2023

Early Alerts: Mini Term A

February 1-2, 2023

Early Alerts: Mini Term B

March 28-29, 2023

NFC Course Policy Statements

Students must log in the first week of class and post an introduction on the discussion board as well as complete the syllabus quiz in order to determine active participation and avoid being dropped for nonattendance

NFC Information and Policy Statements

Academic Honesty

NFC is committed to providing a high-quality educational experience to all students, and students are expected to follow appropriate and honest academic practices. This information is available in the Academic Regulations section of the college catalog at www.nfc.edu. All cases of academic dishonesty will be reported to the Office of Academic Affairs.

Instructors use www.turnitin.com to review papers and projects for improper citation and/or plagiarism by comparing each student's report against billions of internet pages, a repository of works submitted to Turnitin in the past, and thousands of academic sources. A comparison document called the *Similarity Report* details the areas of a student paper that may have been documented incorrectly or used improperly. **Refer to instructor's course policy statements for usage details.**

Attendance Policy

Regular and consistent attendance facilitates student success. Absences beyond the equivalent of two weeks of class are considered to be excessive and thus may impact a student's course grade. Typically, two weeks of class would be described as follows:

- For a three-credit hour class that meets MW or TR: 4 class meetings (2 weeks).
- For a three-credit hour class that meets once a week for three hours: 2 class meetings (2 weeks).

Students are responsible for material covered during their absence. Refer to instructor makeup policy.

If there is no verifiable participation within the first week of the term, a student will be dropped from the class for non-attendance. This includes classes delivered in face-to-face, online, or hybrid format. See instructor policy.

Textbook Purchases

All required course materials are listed in the Virtual Bookstore tab on NFC's homepage. Course materials purchased through Follett, NFC's only contracted vendor, can be charged against a student's financial aid account. Course materials may also be purchased from any other source with the understanding that these non-Follett purchases cannot be charged against a student's financial aid account.

Used Book Purchases

Students should check the Follett book list found in the Virtual Bookstore tab on NFC's homepage for correct titles and editions. Note: The ISBN listed in Follett may include both the required text and a required access code. When considering purchasing used books, students should be sure the purchase includes the ACCESS CODE in courses where required. If not, the access code must be purchased separately at an additional cost.

Students/Visitors: Where to Park on Campus

If you have any questions about parking on campus, contact Campus Security at (850) 973-0280. Park in designated parking spaces only. Do not park on the grass or in undesignated areas. Faculty/Staff parking areas are to be used only by full- and part-time employees of the college. Faculty and staff parking spaces are lined in yellow and are clearly marked "STAFF". Students and visitors can park in any spaces that are lined in white. **NOTE: Some visitor parking spaces are lined in yellow with the word "Visitor" in the center. These are for visitors only. Students are not allowed to park in these spaces. Vehicles cannot be parked by backing into the space. Any vehicle that is illegally parked will be towed at the owner's expense. Refer to the college catalog or student handbook for all other parking regulations.**

Enforcement: If a vehicle is parked illegally anywhere on campus, it is subject to be towed at the owner's expense (\$85.00+). An illegally parked vehicle will be given a **WARNING on the FIRST OFFENSE**. **There will be no second warning.** Illegally parked vehicles will be **TOWED ON THE SECOND OFFENSE**. Signs will be displayed near parking areas with the name and address of the company to contact if the vehicle is towed.

The company that tows the vehicle is an independent company contracted by North Florida College. The College has no authority to negotiate towing fees and is not in any way responsible for damage or liability to the vehicle or its contents. The company that provides the towing service is:

Jimmie's Firestone
6025 South SR 53
Madison, FL 32340
(850) 973-8546

Campus Security

The administration of NFC works diligently to make the campus as safe as possible. A few of the procedures in place include the use of security officers, the placement of security lights at strategic locations, and the locking of buildings when not in use. Students should always be alert and use normal precautionary measures at all times. Campus crime statistics are documented annually and are available in the college catalog. Campus security can be contacted at 850-973-0280 from 7:30 a.m. until 11:30 p.m. for assistance while on campus with non-emergency security concerns. All emergency incidents should be reported directly to 911.

Library Services

The Marshall Hamilton Library, located in Building 4 at NFC, is open during the following hours (hours are subject to change):

On Campus:

Monday – Thursday 8:00 a.m. – 7:00 p.m.
Friday 8:00 a.m. – 4:30 p.m.

Virtual appointments:

Monday-Thursday 8:00 a.m. – 4:30 p.m.

Resources and staff are available in the Library to support student learning in the classroom. Students are encouraged to visit our website and use the online resources. Students may make an appointment to receive help or use computers during the posted hours. Librarians are on duty to help with questions and research strategies. To gain access to the Library's extensive collection of electronic resources such as eBooks and academic databases with full-text articles, students will use the Single Sign-on through the MyNFC portal or Library Website. Students should contact the library at library@nfc.edu or call (850) 973-1624 if they are having login issues. Online library resources are available to students 24 hours a day through the Library's website, <https://www.nfc.edu/learning-resources/>. Wireless Internet is also accessible in the Library and on the patio after hours. Specific policies and regulations applicable to the Library are available in the Library or by visiting the Library's website.

Academic Success Center

The Academic Success Center (ASC) exists to provide all NFC students, regardless of academic proficiency, the help and support necessary to ensure successful completion of studies and programs. Services include one-on-one peer and professional tutoring assistance, online tutoring, organized group study sessions, workshops, study skills training, academic coaching, web resources, and more. The ASC takes pride in working closely with faculty and staff to develop resources and to support the various academic programs offered at NFC.

Walk-in and by appointment services: Students may visit the ASC (Bldg. 4) for in-person services or make an appointment to receive in-person or virtual academic support services during the posted hours:

Monday-Thursday 8:00 a.m. – 5:30 p.m.
Friday 8:00 a.m. – 4:30 p.m.

- **Workshops, organized group study sessions, and professional tutoring:** See the ASC calendars and schedules on NFC's website for specific dates, times, and delivery methods. For additional information visit <https://guides.nfc.edu/asc>.

Smarthinking Online Tutoring

Online tutoring is available to NFC students 24 hours a day, 7 days a week, through Smarthinking. Each NFC student has access to a Smarthinking account and 240 minutes of free tutoring services. Located in D2L, Smarthinking offers a variety of tutoring services including drop-in live sessions, scheduled sessions, submit a question, and writing center submissions. Smarthinking covers a wide range of subjects like basic math, algebra, statistics, trigonometry, calculus, chemistry, physics, accounting, reading and writing (all subjects). Sessions are archived and available for students to review at any time for studying or test preparation.

For more information about accessing the Smarthinking online tutoring service, see the ASC webpage or contact Elizabeth Gonzales at gonzalese@nfc.edu or (850) 973-1719 and/or Brianna Kinsey at kinseyb@nfc.edu or (850) 973-9458.

For **any** additional information regarding services provided by the **Academic Success Center**, please contact any of the following:

- Elizabeth Gonzales, Academic Success Center Coordinator (850) 973-1719 / gonzalese@nfc.edu
- Academic Success Center (ASC) (850) 973-1624 / asc@nfc.edu

Americans with Disabilities Act

NFC is dedicated to the concept of equal opportunity. Students desiring modifications in class or on campus due to a disability may choose to inform the instructor at the beginning of the semester or contact the Disability Resource Center directly. Accommodations and modifications will be made after the student registers with the Disability Resource Center and provides appropriate documentation of disability. After the documentation is evaluated, the instructor may be involved in providing accommodations to equalize the student's educational experience. Students may call (850) 973-1683 (V) or (850) 973-1611 (TTY) for an appointment or additional information.

Technology Access

All NFC online learning tools are available on the MyNFC portal. To access the portal, students should click the MyNFC link at the top of the NFC website (<http://www.nfc.edu>) or type the following URL into the Internet address bar: <https://my.nfc.edu>. **When accessing the portal for the first time, students should click the "First Time User" link and follow the instructions to set up the account.**

Each NFC student is provided an email account through GoMail. The student's GoMail account is the official email address used by faculty and staff for communication with the student. A student can access his/her GoMail account via the MyNFC portal. Students are expected to check their GoMail accounts regularly.

Desire2Learn (D2L) is the learning management system that houses all online and supplemented face-2-face courses. Students can log in to an online or supplemented course by accessing the MyNFC portal.

Students will then see their course(s) listed under the "My Courses" widget on the D2L homepage. Click the name of the course to begin.

Student Ombudsman

The Student Ombudsman provides confidential, informal, and neutral assistance to students seeking to resolve disputes or address issues of importance. The Student Ombudsman does **not** serve as a student *advocate*, but rather serves as a guide to assist students in the navigation of College organizational structure and in understanding of policies and procedures. David Paulk is the current Student Ombudsman. He can be reached at (850) 973-9418 or paulkd@nfc.edu.

Equal Opportunity Statement

North Florida College is dedicated to the concept of equal opportunity and access to all programs and activities. In accordance with federal and state laws, and College policy, NFC does not discriminate in any of its policies, procedures or practices on the basis of race, ethnicity, color, religion, sex, national origin, gender, age, disability, pregnancy, marital status, genetic information or any other characteristic protected by law. Inquiries or complaints regarding equity issues of any nature may be directed to Denise Bell, Equity Coordinator, 325 NW Turner Davis Drive, Madison, FL 32340, Telephone (850) 973-9481 or email equity@nfc.edu.

Student Rights

As members of the College community, students have certain rights that include the following.

Students have the

- Right to a quality education;
- Right to freedom of expression;
- Right to hold public forums;
- Right to peacefully assemble;
- Right to a fair and impartial hearing;
- Right to participate in Student Government;
- Right to be a member in authorized student organizations;
- Right to appeal College decisions through established grievance procedures;
- Right of personal respect and freedom from humiliation and control;
- Right to make the best use of the student's time and talents and to work toward the goal which brought the student to the College; and
- Right to ask about and recommend improvements in policies that affect the welfare of students.

Student Responsibilities

As members of the College community, students have certain responsibilities that include the following.

Students are

- Expected to assume responsibility for knowing the rules, regulations and policies of the College;
- Expected to meet the course and graduation requirements of the students' program of study;
- Expected to keep college records current with up-to-date addresses and other information;
- Expected to meet with an academic advisor at least once each term;
- Expected to comply with College rules, regulations and policies; and
- Expected to behave in a manner which demonstrates respect for others and self.

Student Rights Under the Family Educational Rights and Privacy Act (FERPA)

FERPA affords students certain rights with respect to their educational records.

1. The right to inspect and review the student's educational records.
2. The right to request the amendment of the student's educational records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights.
3. The right to consent to disclosure of personally identifiable information contained in the student's educational records, except to the extent that FERPA authorizes disclosures without consent.
4. The right to file with the U.S. Department of Education a complaint concerning alleged failures by North Florida College to comply with the requirements of FERPA. Please write to: U.S. Department of Education, 600 Independence Ave. S.W., Washington, D.C. 20203.
5. The right to obtain a copy of North Florida College's student record policy from the Office of the Registrar, North Florida College, 325 NW Turner Davis Drive, Madison, Florida 32340.

Vulnerable Persons Act

All faculty and staff of North Florida College are required by law to report any type of abuse of minors that they witness or become aware of through written or verbal communication, regardless of the time that has passed since the abuse occurred. Students are advised that any information, written or verbal, communicated in this class, or to the instructor in any way, in regards to any willful act or threatened act that results in any physical, mental, or sexual abuse, injury, or harm that causes or is likely to cause harm to the physical, mental, or emotional health of another to be significantly impaired is subject to disclosure as required per Florida State Statutes.